

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, MAY 7, 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Michelle Serres, Councilmember Brennan Dunlap, Councilmember Nancy Sanders, and Councilmember David Robinson.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Supervisor Chris Haldorson, Museum Worker Rachael Barnhart, Community Events Director Monte Thayer, Police Chief Jeff Sanders, Assistant Fire Chief Kellie Watson and Town Attorney Mike Roberts.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Dunlap made a motion to approve April 16, 2026, Council Minutes. Seconded by Councilmember Serres, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Robinson made a motion to approve tonight's agenda. Seconded by Councilmember Sanders, the motion passed unanimously.

GUESTS: Tom Mensik, Carbon County Museum Director read the Proclamation Celebrating America 250: Journey to Carbon County. Mensik presented Mayor Meeks with the Proclamation to sign and provided a thirteen-star Betsy Ross flag to fly on July 10, 2026.

MUSEUM: Museum Worker Rachael Barnhart shared with the council that she had an interview with The Comet Mike Armstrong about the town museum, and it went well. Barnhart told the council that she is ready for her museum scavenger hunt on May 16, 2026.

FIRE DEPARTMENT: Assistant Fire Chief Kellie Watson told the council three volunteer firefighters attended Cody Fire School and upcoming training will be Hazmat/Hazmat Ops thru Carbon County fire soon.

Watson asked the council for approval on a quote from Curtis Tools for Heroes to purchase two pro bunker jackets, two bunker pants, one breathable masks, one SCBA, one face pieces, and one SCBA cylinders with total purchase of \$17,226.95 from Fire Equipment. Councilmember Robinson made a motion to approve payment to Curtis Tools for Heros in the amount of \$17,226.95 from Fire Equipment. Seconded by Councilmember Serres, Councilmember Dunlap abstained, and the motion passed unanimously.

Watson shared with the council that the fire department will need to purchase ten wildland hard hats and ten fire helmets that both last about ten years and would provide a quote at next council meeting.

STREETS & PARKS DEPARTMENT: Maintenance Supervisor Chris Haldorson told the council that the maintenance department will start to turn on water sprinklers and fountain next week.

Haldorson asked the council to purchase rock to landscape the fill station and park from Hay's Trucking in the amount of \$2,000.00 from Park Landscaping 10-70-260. Councilmember Sanders made a motion to purchase rock from Hay's Trucking in the amount of \$2,000.00 from Park Landscaping 10-70-260. Seconded by Councilmember Robinson, Councilmember Dunlap voted against, motion carried three to one.

SANITARY LANDFILL, SANITARY & STORM SEWERS, WASTEWATER TREATMENT FACILITY AND WATER DEPARTMENT: Haldorson presented a quote to the council from Imperial Pump Solutions in the amount of \$1,970.00 to be taken out of Wastewater Equipment 52-82-250 for part of the board that is not reading at lift station, this would fix the transducer wire to system. Councilmember Robinson made a motion to approve \$1,970.00 to Imperial Pump Solutions from Wastewater Equipment 52-82-250. Seconded by Councilmember Dunlap, motion passed unanimously.

Haldorson presented the council with a quote from Core & Main for new command link with support in the amount of \$5,496.82 from Water Maintenance. Councilmember Robinson made a

motion to approve \$5,496.82 to Core & Main from Water Maintenance. Seconded by Councilmember Serres, motion passed unanimously.

TOWN BUILDINGS: Haldorson shared with the council that maintenance worker Corey Davis has been working solo on the old church and doing a great job fixing it up and he has started painting the inside.

POLICE DEPARTMENT: Police Chief Jeff Sanders told the council that the WASCOP Conference in Casper, Wyoming went good and next week he will start the weeds and grass letters to the residence of Sinclair.

Councilmember Serres asked Sanders about his computer issues. Sanders told the council the issues are not resolved yet and hoping to have resolution within the next week, it seems to be between our office and Sheriff's office in Rawlins with VPN.

Councilmember Serres asked about impact money, Sanders stated that according to Rawlins the money was provided up front, and the Chokecherry will be built but Sierra Madre will not be built.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council that his events had been going well. Thayer told the council that the Cinco De Mayo dance was a good turnout. Upcoming events is Desert Dust Presentation, the movie Troy and adult field trip to Green River for "Quilting on the Green".

Thayer told the council the Theatre sound system upgrade is coming along well. Thayer told the council that our local art club would like to try to touch up the Desert Dust photo that burned up and council agreed they could try a small area and if it seems to work, they could move forward with touching it up, but if the small area does not work, they should not try to move forward with trying to fix the photo.

Thayer told the council Leif and Jessica Johanson would like the LDS church to be able to use the rec hall and theatre on July 25, 2026, for \$300.00 they would like to do volunteer work in the community for the use of the rec hall and the theatre. The Council agreed that Leif Johanson already does a lot of volunteer work for our community events, and they agreed to let the LDS church use the facilities in exchange for community volunteer services.

Thayer told the council that the Sinclair Days is moving along with at least seven locked in events and he has or would be submitting for a WYSIP grant for \$10,000 for McCulloch Park, Carbon County Rec Board for Arts and Music Festival, and Discover Carbon County up to \$4,000.00 for Arts and Music Festival.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater presented to council a quote from GovCard, which is our credit card company, for the purchase of the terminals to read the credit cards. Slater told the council that the V400 is a standalone terminal that connects via Wi-Fi, they cost \$495.00 each. Slater told the council she would like to purchase two of these, one for the ticket booth in the theatre and one for the concession's booth in the theatre. Slater told the council the Augusta card swiper that connects with a USB to the computer, these cost \$199.00 each. Slater stated to the council she would like to purchase four of these, one each on the clerk's computers, one for the museum, and one for the rec hall computer. Slater asked the council for permission to purchase two V400 and four Augusta's for a total of \$1,786.00 and it would be taken from Prof & Tech 10-43-310. Councilmember Robinson made a motion to approve \$1,786.00 to GovCard from Prof & Tech 10-43-310. Seconded by Councilmember Dunlap, motion passed unanimously.

TOWN ATTORNEY: Town Attorney Mike Roberts told the council that once the 3rd reading of Ordinance 2026-01 is completed, he would like to make a resolution for the Ordinance 2026-01 with the Mayor and Fire Department, that way if there is an emergency the decision could be made between Mayor and Fire Department. Roberts told the council he has been working on clean-up of bench warrants over four years old or more and will be making a motion to ask Judge Daniel Massey to quash, the motion will included all cases within the next month.

UNFINISHED BUSINESS: Mayor Meeks asked for a motion to approve the 2nd reading of Ordinance 2026-01. Councilmember Robinson made a motion to approved the 2nd reading of Ordinance 2026-01. Seconded by Councilmember Sanders, the motion passed unanimously.

Mayor Meeks and council agreed to set up a budget workshop to go over wages, salaries, and wish list items for Tuesday, May 12, 2026, for at 5 p.m. and to set a final budget workshop for Wednesday, May 27, 2026, at 5 p.m.

BILLS: Councilmember Dunlap made a motion to pay the bills. Seconded by Councilmember Robinson, the motion passed unanimously.

Councilmember Robinson made a motion to adjourn the meeting at 6:35p.m. Seconded by Councilmember Dunlap, the motion passed unanimously. Mayor Meeks adjourned the meeting at 6:35 p.m.

The next regularly scheduled council meeting will be on May 21, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER